

How projects work

Projects is a lightweight project- and task-tracking module: projects, the tasks under them, and a timesheet. Verified live on demo.blueonehr.com, 2026-09-13, signed in as an HR Head.

The pieces

Screen	What it is for
Dashboard	An overview of projects and tasks.
Projects	Each project's status, managers, members, start/end dates, and a running task count.
Tasks	Every task, with its project, stage (e.g. Todo , In Progress), managers, members, end date and status.
Timesheet	Logging time against a project or task — not exercised in this pass.

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PROJECT	STATUS	MANAGERS	MEMBERS	START DATE	END DATE	TASKS	ACTIVE	ACTIONS
HRMS Mobile App Rollout - Phase 2	In Progress	Ananya Iyer (BOHR0006)	Arjun Mehta (BOHR0004), Diya Malhotra (BOHR0012)	July 18, 2026	July 18, 2026	3	Active	View Edit Archive Delete

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Tasks 3

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TASK	PROJECT	STAGE	MANAGERS	MEMBERS	END DATE	STATUS	ACTIVE	ACTIONS
QA regression pass on Android release candidate	HRMS Mobile App Rollout - Phase 2	Todo	-	-	July 18, 2026	To Do	Active	View Edit Delete
Build attendance clock-in/out API integration	HRMS Mobile App Rollout - Phase 2	Todo	Arjun Mehta (BOHR0004)	-	July 18, 2026	To Do	Active	View Edit Delete
Design onboarding flow wireframes	HRMS Mobile App Rollout - Phase 2	Todo	-	Diya Malhotra (BOHR0012)	July 18, 2026	In Progress	Active	View Edit Delete

What was actually observed

One project existed — **HRMS Mobile App Rollout - Phase 2**, status **In Progress**, with three tasks under it: "QA regression pass on Android release candidate", "Build attendance clock-in/out API integration", and "Design onboarding flow wireframes", all in the **Todo** stage except the last, which was **In Progress**. Tasks carry their own manager and member assignments independent of the parent project's — two of the three tasks had no manager assigned (shown as ).

Related

- [Applying for leave](#) and [Payroll overview](#) are separate modules; nothing observed in Projects ties task time to payroll or timesheets to leave in this pass.